Date:

To,  
The Manager  
Maharashtra Natural Gas Ltd.

**Subject: Request for Timely Delivery of Monthly Gas Connection Bills**

Dear Sir/Madam,

We would like to bring to your attention an issue concerning the delivery of our monthly gas bills. We have noticed that the bills are often received late, which has been causing considerable inconvenience to our residents. The delay in bill delivery impacts our ability to make timely payments and plan our monthly expenses efficiently. Moreover, it sometimes leads to the accumulation of late fees and causes confusion among the residents regarding their payment schedules.

Given the above concerns, we kindly request that steps be taken to ensure that our monthly gas bills are delivered promptly within the first week of each billing cycle. Timely delivery of bills will greatly assist our residents in managing their payments more effectively and will help avoid any unnecessary late fees or service interruptions.

Please let us know if there is any information or action required from our side to assist you in resolving this issue. We look forward to your cooperation and prompt response.

Thank you for your attention to this matter.

Yours faithfully,